



Career Cruising

Delaware Student Success Plan (SSP)
In-Person Training Schedule

Fall 2016

CAREER CRUISING SSP IN-PERSON TRAINING

FALL 2016

Full Day Training 9:00am – 3:00pm

Who should attend: As authorized by their District, school administrators, counselors, and teachers who would like to learn more about the SSP; District Level Administrators & authorized staff. Others as determined by the Delaware Department of Education and Career Cruising.

*****All attendees are respectfully requested [please register in advance to ensure space is available](#)*****

What will be covered:

- How to access the Student Success Plan (SSP)
- Introduction to the SSP layout and components
- Various assessments for students to access within the SSP
- Various career and education exploration tools
- Overview of SSP Completion Standards and various aggregate reporting/sorting options
- Introduction to the administrative and reporting components, including how to retrieve students SSP access, Parent/ Guardian SSP access, and how to run aggregate reports
- Accessing the Helpful Documents section, including Users Guides, SSP Classroom Activities, Webinar Recordings, and other available educator resources
- SSP Alternative Completion component
- Parent/guardian Portal - administration and strategies to engage parents and guardians
- Best Practices discussion and sharing ideas from around the state
- Time for Questions & Answers

Session timeline:

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|------------|--|
| 75 minutes | Student Success Plan SSP – Student Perspective, Part 1 <ul style="list-style-type: none">• Introduction to and tour of the SSP sections• Using the Multiple Matchmaker career interest assessment to help students identify careers and career clusters of interest• Learning Styles Inventory (LSI) & Ability Profiler• Exploring career profile information• Using exploration tools to research and identify post-secondary schools of interest• Understanding the Review and Revise feature to update completion status |
| 15 minutes | Break |
| 30 minutes | Student Success Plan SSP – Student Perspective, Part 2 <ul style="list-style-type: none">• Showing students where to enter and save different information in their SSPs• Helping students understand the relevance and importance of annual SSP Completion Standards• Introduction to the Employment Section and Resume Builder |

- 45 minutes School SSP Administration System
- Where to find student information including SSP usernames and passwords
 - Where to find parent/ guardian information including usernames and passwords
 - How to review, monitor and update SSP work being completed by each student
 - How to view and export/print data reports for your school on key topics, such as your students' careers, career clusters, schools of interest; extracurricular activity involvement; career preparation activities; post-secondary plans; and more!
 - Where to find users guides, classroom activities and other teaching resources
- 15 minutes Questions & Answers
- 60 minutes Lunch Break
- 65 minutes New Career Cruising SSP Components and Feature Updates
- Multiple Matchmaker Results, Learning Styles Inventory (LSI) & Ability Profiler
 - SSP Alternative Completion
 - Employment Section
 - Explore Schools Section(College Planning Timeline, Compare Schools, Google Map)
 - Careers Section (At-a-Glance Page; Explore Industries; Other updates)
 - New Functionalities within the School SSP Administration System
- 15 minutes Parent/ Guardian Accounts
- How to access Parent/ Guardian Accounts
 - Accessing administrative features of the Manage Parent Accounts section
 - Resources for engaging Parents within the Helpful Documents section of the School SSP Administration System and the Delaware Department of Education website
- 15 minutes SSP Completion Standards and Various Aggregate Reporting/ Sorting Options
- How to review and track SSP work being completed by students at your school
 - How to create, revise, export and print data reports for your students/ school on key topics such as students careers; career clusters; schools of interest; career preparation activities; extracurricular involvement; post-secondary plans; and more!
- 15 minutes Best Practices Discussion
- Facilitated discussion among attendees to exchange information and share best practice ideas from around the state
 - Other
- 10 minutes Questions & Answers

CAREER CRUISING SSP IN-PERSON TRAINING

Monday, October 31, 2016

Full Day Session: 9:00 a.m. to 3:00 p.m. [Click Here to Register!](#)

or copy the text below to your browser's address field:

<http://events.constantcontact.com/register/event?llr=eviduvhab&oeidk=a07ecqcgiec973d29bf>

Location: **Sussex County** – exact location TBA!

Tuesday, November 1, 2016

Full Day Session: 9:00 a.m. to 3:00 p.m. [Click Here to Register!](#)

or copy the text below to your browser's address field:

<http://events.constantcontact.com/register/event?llr=eviduvhab&oeidk=a07ecqcojyvfa2644f2>

Location: **Kent County** – exact location TBA!

Thursday, November 3, 2016

Full Day Session: 9:00 a.m. to 3:00 p.m. [Click Here to Register!](#)

or copy the text below to your browser's address field:

<http://events.constantcontact.com/register/event?llr=eviduvhab&oeidk=a07ecqcokjweae138b8>

Location: **New Castle County** – exact location TBA!

Please note: If you can, please bring your laptop (fully charged) as laptop stations are limited.

Date	Time	City	Registration Link
Monday, October 31, 2016	9:00am - 3:00pm	Sussex County	Click Here!
Tuesday, November 1, 2016	9:00am - 3:00pm	Kent County	Click Here!
Thursday, November 3, 2016	9:00am - 3:00pm	New Castle County	Click Here!

Tutorial Portal

The SSP Tutorial Portal contains many recorded videos you can access 24/7 at:

<http://www.careercruising.com/streamingvideos/careercruising/training/de>