



# Career Cruising

## Delaware Student Success Plan (SSP) SSP Webinar Training Schedule

### SSP WEBINARS

As an alternative to attending full-day, in-person trainings, you can participate in live, online training webinars from virtually anywhere with a computer and internet access! **Each webinar will be interactive and allow you to ask questions to our expert trainer in live time.**

You can earn PD hours for attending the sessions. Career Cruising will send a report to the Delaware Department of Education with participants' details at the end of the webinar season so the PDMS can be updated accordingly. There is no need to register via the PDMS – only via the links in this document.

We are offering several types of SSP webinar sessions on a variety of different topics. These webinars will cover the same material as in the in-person sessions:

**CLICK ON A TOPIC TO ADVANCE TO THAT PAGE**

[Topic 1\) Review/Refresher: Student's Perspective & School Administration Tool](#)

[Topic 2\) Overview of the SSP from the Student's Perspective](#)

[Topic 3\) School SSP Administration Tool](#)

[Topic 4\) Ability Profiler Assessment](#)

[Topic 5\) Alternative SSP Completion](#)

[Topic 6\) The Parent Portal](#)

**Additional Instructions regarding how to REGISTER in the available SSP Webinars:**

You will need to register for the training session(s) in advance by clicking on the link below the topic and date/session you are interested in joining. For the webinar, you will need a connection to the Internet (56 kbps connection or better) and an available phone line for audio.

**Additional Instructions regarding how to REGISTER in the available SSP Webinars:**

You will need to register for the training session(s) in advance by clicking on the link below the topic and select the date/session you are interested in joining. For the webinar, you will need a connection to the Internet (56 kbps connection or better), VOiP functionality, and/or and an available phone line for audio.

**After registering, you will receive a confirmation email containing information about joining the webinar. Please save and keep this handy.**

- ❖ Register by clicking on the links of the SSP webinar you plan on participating in.
- ❖ If you do not receive the confirmation link, please double check your junk e-mail folder and spam filter, before contacting us for assistance. If you have not received a confirmation link within one business day of registering, or if you have misplaced your registration link, email Alex at [alexk@careercruising.com](mailto:alexk@careercruising.com) or call at 1-800-965-8541 x 105. The confirmation link is your key to joining the webinar.

**System Requirements:**

- ❖ PC-based attendees- Required: Windows Vista or newer
- ❖ Macintosh®-based attendees- Required: Mac OS® X 10.8 (Mountain Lion®) or newer
- ❖ Speakers/Microphone for online audio or phone line

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## Topic 1) Review/Refresher: Student's Perspective & School Administration Tool

This webinar session is ideally suited for educators who have previously worked with and are familiar with the SSP. This refresher session will offer a review of the student's perspective of the SSP and the School SSP Administration Tool.

**To register for either, click on the link and select your preferred date:**

Thursday, September 1, 2016 @ 4:00pm – 5:00pm EST

Friday, September 30, 2016 @ 12:00pm – 1:00pm EST

<https://attendee.gotowebinar.com/rt/2034898430175962627>

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## Topic 2) Overview of the SSP from the Student's Perspective

This webinar session will be dedicated to the Student SSP. Topics covered include:

- ❖ How to access the student SSP

- ❖ SSP Assessments, including the Career Matchmaker interest assessment to help students identify careers of interest and the Learning Styles Inventory (LSI)
- ❖ How the SSP interlinks with various career assessment, career exploration, school exploration, and Financial Aid components in Career Cruising
- ❖ Career profiles featuring over 580 careers and the additional Military Careers section
- ❖ The Employment Guide and Resume Builder
- ❖ SSP Completion Standards by grade level
- ❖ How to help students understand the relevance and practice of developing their SSP

**To register for either, click on the link and select your preferred date:**

Tuesday, September 20, 2016 @ 12:00pm – 1:00pm EST

Wednesday, October 19, 2016 @ 4:00pm – 5:00pm EST

<https://attendee.gotowebinar.com/rt/8944213006446074115>

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### Topic 3) School SSP Administration Tool

This webinar session will be dedicated to the School SSP Administration Tool. Topics covered include:

- ❖ Locating information such as usernames and passwords for individual student SSPs
- ❖ Reviewing student SSPs and resumes
- ❖ Meeting SSP Completion Standards by grade level
- ❖ Sending individual or group messages to students
- ❖ Managing parent access and available educator resources to engage parents
- ❖ Using the Annual SSP Review functions
- ❖ Setting up access to the School SSP Administration Tool for additional counselors, advisors, and teachers, and how to assign students to advisors
- ❖ Mapping and updating high school courses to the Delaware common course codes
- ❖ Viewing, exporting, and printing reports for your school
- ❖ Accessing user's guides, classroom activities, and other teaching resources

**To register for either, click on the link and select your preferred date:**

Thursday, September 22, 2016 @ 4:00pm – 5:00pm EST

Tuesday, October 18, 2016 @ 12:00pm – 1:00pm EST

<https://attendee.gotowebinar.com/rt/9030156332831232003>

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### Topic 4) Ability Profiler Assessment

This webinar session will be dedicated to the SSP Ability Profiler Assessment for high school students (Grade 10 and above). Topics to be covered include:

- ❖ What is the Ability Profiler (AP)?
- ❖ How to administer and facilitate the assessment
- ❖ How students access the assessment and use the access code
- ❖ How to create student access codes
- ❖ How to interpret the results
- ❖ AP for students with special needs

- ❖ Prerequisites and norming for the assessment

**To register for either, click on the link and select your preferred date:**

Thursday, September 27, 2016 @ 4:00pm – 5:00pm EST

Friday, October 28, 2016 @ 12:00pm – 1:00pm EST

<https://attendee.gotowebinar.com/rt/3436652610288351235>

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## Topic 5) Alternative SSP Completion

This webinar session will provide an introduction and overview of the Alternative SSP Completion component. **This session is intended for educators who are already familiar with the SSP.** We strongly encourage you to attend webinar topics 2 & 3 as pre-requisites to this session. Topics covered include:

- ❖ Overview of the Alternative SSP Completion component and how this differs from the standard SSP
- ❖ Available Delaware Department of Education information and resources
- ❖ What is available to educators in the Alternative SSP Completion module for students
- ❖ Effective best practices and available SSP resources for educators

**To register for either, click on the link and select your preferred date:**

Wednesday, September 28, 2016 @ 12:00pm – 1:00pm EST

Tuesday, October 18, 2016 @ 4:00pm – 5:00pm EST

<https://attendee.gotowebinar.com/rt/4901258173578931971>

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## Topic 6) The Parent Portal

This webinar session will provide an introduction and overview of the Parent Portal component. Learn how to use the Parent Portal to effectively get parents involved and implement it within your school.

Topics covered include:

- ❖ What is the Parent Portal?
- ❖ How to invite parents?
- ❖ Login portals
- ❖ Effective best practices and available SSP resources for educators
- ❖ How to easily add the parent SSP review manually!

**To register for either, click on the link and select your preferred date:**

Tuesday, September 6, 2016 @ 12:00pm – 1:00pm EST

Thursday, October 20, 2016 @ 4:00pm – 5:00pm EST

<https://attendee.gotowebinar.com/rt/4946116048969034755>