Wisconsin CAMS Advisor Login Process

Career Cruising Advisors in Wisconsin have a unique login page for the Career Advisor Management System (CAMS): careercruising.com/ACPSchool

Creating Wisconsin Advisor Accounts

Advisors with a CAMS security access level of School Administrator/Counselor or higher can add Advisors to the system (for more information on security levels, see this document). To add new Advisors:

1. From your Advisor Homepage, under the **Advisor Administration** section, click the **Add New Advisor** link. *If the link is not available, click **View List of All Advisors** and select **Add a New Access Account**. Proceed from Step 2.*

2. Complete the **Advisor Information** form and click **Save**. (You won't set a password for your colleague as the system will automatically generate one.)

3. You'll receive a confirmation pop-up with the message *The new Advisor has been added*.

Logging into Wisconsin Advisor Accounts

When your CAMS account is created, you'll receive your login credentials via email:
a. (School) **Username**
b. (School) **Password**
c. (Your temporary) **Advisor Password** (valid for 24 hours)

1. Go to careercruising.com/ACPSchool

2. Fill in the three login fields using the credentials provided in the email. You'll be able to reset your password when you log in for the first time.

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Important: If you use Google Chrome as your browser, it will ask you if you want to save your password when you log in. Please select the option **Never For This Site**.

Retrieving Passwords for Wisconsin Advisor Accounts

If you've forgotten or lost your CAMS Advisor login, or are unsure if you have one:

1. Go to careercruising.com/ACPSchool

2. Click **Create/Reset Advisor Password** on the bottom of the page and enter your school email address.

3. Your CAMS Advisor login details will be emailed to you:
   a. (School) **Username**
   b. (School) **Password**
   c. (Your temporary) **Advisor Password** (valid for 24 hours)

4. Return to careercruising.com/ACPSchool to log in and follow the instructions to reset your password.

If you try to log in and get the message *That email address was not found*, speak with the [Career Cruising Administrator](#) or School Administrator/Counselor at your school. They have the ability to edit, create, and add new Advisors. If you don't know who in your school has Advisor access, please contact [Client Support](#) with your school details to find out who can assist you.

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