

SUMMARY OF ccSPRINGBOARD FEATURES

ASSESSMENTS

The Assessments section includes tools to help you identify your work interests, skills, and learning preferences:

- Career Matchmaker is an internationally respected interest assessment tool
- Answer as few as 39 questions for quick results, or as many as 116 for more refined results
- The resulting career suggestions list includes 40 occupations ranked in order of suitability
- Click on an occupation to receive clear feedback on why the occupation is a good match for you
- Tailor your list of career suggestions by recommended cluster area or level of education you plan to complete
- See how other occupations that don't appear on your suggestion list match up with your answers
- Complete the My Skills component to see if you have the skills necessary for the occupations that match your interests
- Discover how you learn and retain information with the Learning Styles Inventory

EXPLORE CAREERS

The Explore Careers section gives you several different ways to search for careers:

- Search for occupations by keyword, school subject, or career cluster
- Use Career Selector to find suitable occupations using a variety of criteria

Each occupation profile includes the following information:

- A brief summary of the occupation
- Job Description
- Working Conditions
- Earnings
- Education and training
- Direct links to related college and university programs, and apprenticeship programs where applicable
- Sample Career Path
- A list of related occupations
- Links to other sources of information
- PhotoFile series
- Two multimedia interviews with people in the occupation

EXPLORE EDUCATION

This section of ccSpringboard provides comprehensive college, university, and vocational school information to help you plan your education and training. You can:

- Search for schools by name or province/territory
- Search for programs by name or program cluster
- View detailed information on colleges and universities
- Find information on apprenticeship programs across Canada
- Explore education opportunities in the United States

EMPLOYMENT

The Employment section includes information and tools to help you prepare to search for work:

- The Employment Guide contains advice for developing a job search plan, writing cover letters and resumes, preparing for job interviews, and more
- Use the Job Search tool to find jobs related to careers that interest you

MY PLAN

The My Plan tool allows you to keep track of all of your career exploration and planning activities. You can:

- Bookmark careers, schools, and career clusters of interest
- Store multiple Career Matchmaker results and your results from other assessments
- Create a personalized high school education plan and develop your post-secondary plan
- Document your work and volunteer experiences, skills, abilities, extracurricular activities, career planning activities, and hobbies
- Share your Plan with your parents, potential employers, organizations offering scholarships, and others
- Track assignments and activities, and advisement sessions with your career advisor
- Maintain a diary of your thoughts on your career and life goals
- Build a customized resume

Career Cruising

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