

Implementation Suggestions

(For a Career Center Setting)

- ▶ Integrate ccSpringboard into structured workshops wherever possible
- ▶ Assign specific exercises involving the program
- ▶ Share information about ccSpringboard with your colleagues through presentations at staff meetings
- ▶ Include access information (website address and your center's username and password) in any material you supply to clients
- ▶ Provide access information for clients whenever the program is used as part of a workshop or counseling session so clients can use ccSpringboard on their own
- ▶ Put up posters and provide access cards in public computer areas
- ▶ Have clients maintain personal My Plans so they can build on previous career exploration activities
- ▶ Monitor client usage using the Career Advisor Management System (CAMS)
- ▶ Contact your client account manager for tips and suggestions that suit your specific needs

**Structured Workshops
or One-On-One Use + Self-Directed Use = SUCCESS!**